

Government Arts College (Autonomous), Kumbakonam- 612002

2015-2016

Procedures and policies for maintaining and utilizing physical and support facilities in the institution:

Government Arts College (Autonomous), Kumbakonam, maintains clean campus infrastructure with the help of sweepers, scavengers and the volunteers from NSS, NCC and YRC. Under the supervision of the programme officers of various extension activities, campus cleaning is done regularly. Each laboratory is carefully maintained by laboratory assistants appointed by the government. They are also asked to maintain the usage of apparatus and equipment properly and a separate register is maintained. The condemned items are separately listed out and replacements are made every year.

There are office attendants appointed by government and parent- teachers' association to maintain cleanliness of the corridor, class rooms, laboratory, staff rooms, office, principal's room and sports facility room, etc. The team of office attendants also maintain the cleanliness in seminar hall, auditorium and office of controller of examinations. Scavengers are appointed under parent-teacher's association to maintain cleanliness in lavatory for both male and female. Security guards are appointed from PTA funds for surveillance of the campus.